

List of documents for making an Acquiring Agreement:

1. For individuals-residents of the Republic of Kazakhstan, carrying out individual entrepreneurial activities:
 - 1) identity document;
 - 2) document issued by an authorized body confirming the state registration;
 - 3) taxpayer's certificate, a document with an identification number;
 - 4) a copy of the license;
 - 5) questionnaire for individual entrepreneurs for the purpose of due diligence and classification of clients;
 - 6) other documents, as required by the Bank (*clause 7 of the Instruction*);
 - 7) certificate from the servicing bank on the current account.

2. For legal entities-residents and non-residents of the Republic of Kazakhstan and from separate subdivisions (branches and representative offices):
 - 1) document/documents proving the identity of the official person/persons authorized to sign documents of a legal entity for transactions with cash and-or other assets;
 - 2) a document issued by the authorized body confirming the state registration (re-registration) of a legal entity;
 - 3) the following constituent documents:
 - a) identity documents of a legal entity founders (excluding documents of joint-stock companies, as well as documents of business partnerships the founders, where a professional participant in the securities market, licensed to carry out activities to keep a system of registers of securities holders, keeps the register of participants in a business partnership);
 - b) documents confirming the powers of persons for the right to sign documents of a legal entity for transactions with cash and-or other assets;
 - c) for branches and representative offices of public and religious associations – documents confirming the powers of the head of the branch or representative office of a public or religious association, elected (appointed) in the manner prescribed by the charter of a public or religious association and the regulation on its branch or representative office;
 - d) for branches and representative offices of other forms of legal entities – a power of attorney issued by a legal entity-resident of the Republic of Kazakhstan to the head of the branch or representative office;
 - e) state license (if the client's activity is licensed in accordance with the Law of the Republic of Kazakhstan "On Licensing").
 - 4) a document certifying the address of the legal entity location;
 - 5) self-certification form for FATCA purposes;
 - 6) questionnaire for a legal entity in accordance with the Internal Control Rules on combating the legalization (laundering) of proceeds from crime and the financing of terrorism in VTB Bank (Kazakhstan) Subsidiary Joint Stock Company;
 - 7) other documents, as required by the Bank (*clause 7 of the Instruction*);

8) certificate from the servicing bank on the current account.