



### **List of the documents of issue of secured letters of credit**

- 1) Application for opening the letter of credit signed by the Customer and registered by the Bank's Registry Office under a form prescribed by the Bank (Annex 2.1 to these Regulations);
- 2) Copy of the commercial contract entered into between the Customer and Beneficiary within the frameworks of which the letter of credit is being issued;
- 3) Resolution of a Customer's (legal entity's) authorized body on issue of letter of credit and rendering security thereon;

*Note: An authorized body is a director, sole founder (shareholder), board of the directors, meeting of the members (shareholders) and etc. in accordance with the foundation documents of the principal, powers of attorney and etc. Passing a framework resolution by the authorized body for issue of the financial instruments (including for issue of secured guarantees, unsecured tender guarantees and secured letters of credit) is permitted.*

- 4) Copy of a document certifying the status of the legal entity – non-resident issued by the authorized body of the applicant's state (if it is non-resident of the RK);
- 5) Copy of a document certifying the identity of a Customer – individual checked with the original of this document with the corresponding note thereof;
- 6) Resolution of the authorized body/person of the Bank on approval of the letter of credit issue;
- 7) Certificate of documents availability issued by the operation subdivision under the form of the Annex 4 to the Regulations for documentary transactions and bank guarantees service in VTB Bank (Kazakhstan) Joint Stock Company Subsidiary Organization.